

UNDERGRADS UNDERGROUND

Call for Gallery Submissions
KCAI at Leedy-Voulikos Art Center
2012 Baltimore Ave. KC MO 64108

Fall 2015: Openings on November 6 and December 4
submissions due Friday, October 2 at noon

KCAI Undergrads Underground Gallery at the Leedy-Voulikos Art Center is open for two exhibitions this Fall. Shows are three weeks long and each have an opening reception during First Fridays. We are accepting proposals for exhibitions for November and December.

SUBMISSION PROCESS

Proposals should be submitted through email to the Exhibition Committee at eoec@kcai.edu no later than noon on Friday, October 2.

Students are required to work with a faculty advisor. Include the name of your faculty advisor in your Proposal.

REQUIRED PROPOSAL ELEMENTS

Statement of Intent

Your letter of intent should communicate a clear vision of the concept of your show. This must include title of the exhibition, name of participant(s), theme, execution, installation criteria, etc. and must be 300 words maximum in PDF format. Include in your Statement of Intent the name of your faculty sponsor, your contact information, and your year (freshman, sophomore, junior, or senior).

Group shows and collaborations are encouraged, as they allow for more students to participate, but solo shows are also welcome. For group shows and collaborations, please designate one contact person for communication between the Exhibition Committee and your group. The contact person's name, email address, and phone number must be clearly listed in the Statement of Intent. For group shows, each participating artist should write a brief (one paragraph) statement about the work they are planning to show.

Documentation of the Work

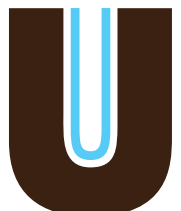
10 images, movies, animations or other time-based work (clips should be under 5 minutes) are required. You may submit a combination of still and video files. If the work is in process, please include visual approximations and intent. If the work is not documented at the time of the proposal include images that are representative of the proposed work.

Image List

Please include an image list, in PDF format, that matches your filenames. Image list must include a thumbnail of each work, whether still image or video, and the following information: Title of work, artist's name, dimensions, and medium. See following page for image and video specifications and information on filenames.

Upload all of the requested files to a Google drive folder labeled with your first and last name and share with eoec@kcai.edu. We will not accept any hard copies or original materials.

Any questions/comments, please contact:
Marie Bannerot McInerney or Kim Eichler-Messmer at eoec@kcai.edu



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Image Specifications

Title each image with your name and a number that corresponds to your image list; for example, JohnSmith_1.jpg, JohnSmith_2.jpg, JohnSmith_3.jpg.

Images must be no larger than 2000 pixels in width or height and the resolution should be no larger than 72 dpi. The images should be saved as a .jpeg file.

Video Specifications

For animations, time based work, or videos; work must be submitted via a downloadable Vimeo link. Include the link and password in your image list. A vimeo account is free and easy to set up.

For information on file specifications visit: <https://vimeo.com/help/compression>

For help encoding your file visit: <https://vimeo.com/help/faq/uploading-to-vimeo/compression-tutorials>

EXPECTATIONS OF STUDENTS

Students that are awarded exhibitions will be responsible for signing a contract with the gallery and are required to be at First Friday to staff their exhibition. Students are also expected to make any necessary repairs to the space so that it may be returned in the same state that it was received.

Any technological needs such as television, sound device, computer, or projection equipment, are the responsibility of the student.

Participant(s) must provide the gallery with the title of the exhibition and one image that will represent the exhibition at least one week before the opening. Along with the image, students must include the following information: title of image, artist's name, dimension, and medium.

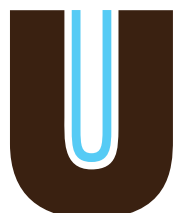
Proposal Checklist

item	format/location	method of delivery
Statement of Intent	PDF	upload to Google drive folder
Name of Contact Person		Include in the Statement of Intent
Name of Faculty Advisor		Included in the Statement of Intent
Image List	PDF	upload to Google drive folder
Images	jpg	upload to Google drive folder
Videos	vimeo.com	include link and password in image list

Reminder: share your Google drive folder with eoec@kcai.edu. We will not accept any hard copies or original materials. Submission deadline: Friday, October 2 at noon.

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